




Republic of the Philippines  
Department of Education  
Region IV-A CALABARZON



## CITY SCHOOLS DIVISION OFFICE OF ANTIPOLO CITY

### MEMORANDUM

TO : OIC-Assistant Schools Division Superintendent  
OIC-Chief, Curriculum Implementation Division  
Chief, School Governance and Operations Division  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
Division PRAISE Committee  
All Others Concerned

FROM :  **DR. ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent

SUBJECT : **CORRIGENDUM AND ADDENDUM TO MEMORANDUM NO. 628 RE:  
CONDUCT OF THE 2018 HAMAKA AWARD OF EXCELLENCE IN  
EDUCATION AND PRE-IMPLEMENTATION MEETING**

DATE : December 10, 2018

With reference to Memorandum No. 628 s. 2018 *re: Conduct of the 2018 HAMAKA Award of Excellence in Education and Pre-Implementation Meeting*, the awarding ceremony of the said activity will be rescheduled due to overlapping of activities.

The schedule of activity is changed to wit:

From	To
December 21, 2018	February 1, 2019

Attached is the Search Guidelines and Time Table for your reference.

Immediate dissemination of this Memorandum is earnestly desired.





## CITY SCHOOLS DIVISION OFFICE OF ANTIPOLO CITY

Attachmet1 to Memorandum No. 690 s. 2018

**2018 HAMAKA AWARD OF EXCELLENCE IN EDUCATION**  
Program on Awards and Incentives for Service Excellence (PRAISE)  
In DepEd Division of Antipolo City

### GUIDELINES

#### **RATIONALE**

In support to the GAWAD PATNUGOT or the CALABARZON Search for Treasured Achievers in the Region (C-STAR) as well as the Civil Service Commission Resolution No. 010112 and CSC MC No. 01, s. 2001, the Department of Education Division of Antipolo City created its own award system anchored on the CSC Program on Awards and Incentives for Service Excellence (PRAISE) as stated in DepEd Order No. 9 re: Establishing the PRAISE in the Department of Education. Division of Antipolo City adopts the DepEd PRAISE and translates through the **HAMAKA Award of Excellence in Education**.

**HAMAKA** Award of Excellence in Education is the divisions' program on rewards and recognition that aims to recognize the exemplary performance of teachers, instructional leaders, non-teaching personnel who have brought honor to their place of work (school), to the division and to the nation as whole.

#### **OBJECTIVES**

1. Recognize and reward teachers, school heads and non-teaching personnel of DepEd Division of Antipolo City for their innovative ideas, inventions, discoveries, superior accomplishments, heroic deeds, exemplary behavior and extraordinary acts or services which leads to organizational productivity.
2. Motivate and inspire DepEd Antipolo's personnel to continue improve the quality of their performance towards the attainment of "Edukasyong Tapat at Sapat Para sa Lahat".
3. Instill deeper commitment to public service.
4. Select the best candidates who can be nominated for the Civil Service Commission Pagasa Awards.

#### **AWARDS CATEGORY**

1. Outstanding Teacher (Elementary)
2. Outstanding Teacher (Junior High School)
3. Outstanding School Head (Elementary and Secondary)
4. Outstanding Non-Teaching Personnel (Level 1 and 2)
5. Outstanding Senior High School Teacher
6. Outstanding Alternative Learning System (ALS) Implementer
7. Loyalty Service Award (For School Heads and Division Personnel who are 25, 30, 35 and 40 years in service)

#### **QUALIFICATION REQUIREMENTS**

1. Filipino Citizen
2. Performance Rating of at least Very Satisfactory (VS) for the last three (3) years (for the last 3 years) for Outstanding Senior High School Teacher and Outstanding ALS Implementer
3. Active in the service for not less than five (5) years and must not be on leave at the time





## CITY SCHOOLS DIVISION OFFICE OF ANTIPOLO CITY

### DISQUALIFICATION

1. Previous awardees of Provincial, Regional and National Search and awardees/winners of the 2016 and 2017 *HAMAKA* Award of Excellence in Education.
2. Persons who have been suspended, reprimanded or with pending cases relative to violation of any administrative policies, rules and regulations
3. Lone contender in specific category
4. Less than 80% rating of the submitted documents

### APPLICATION REQUIREMENTS

1. Duly accomplished nomination form
2. Colored photograph (2x2) passport size
3. Nomination by immediate superior
4. DepEd appointment
5. Service Record

### AWARDS

1. Plaque of Recognition
2. Certificate of Recognition
3. Silver Ring (Loyalty Service Award)

### MECHANICS

1. The Schools Division Superintendent, as chair shall organize a selection committee for each category consisting of Chiefs, Team Leaders/Unit Heads from different teams/units and Education Program Supervisors as members.
2. Each district shall submit one (1) official nominee per category for the *HAMAKA* Award of Excellence who will undergo final evaluation and interview by the Division Panel of Judges
3. Demonstration teaching, interview and validation of submitted documents shall be announced in a specific time.

### TIME TABLE

DATE	ACTIVITY	IN-CHARGE	VENUE
January 3, 2019	Review of the Criteria for Evaluation	PRAISE Committee and Other Members	Supply Office
January 4, 2019	Meeting with the PSDS re: Criteria for Evaluation	PRAISE Committee	PSDS Office
January 8-9, 2019	Submission of entries, form, documents to the District Supervisors	District Supervisors	Division Office
January 10-11, 2019	Evaluation of Documents	District Selection Committee	To be identified by the District Supervisor
January 14, 2019	Submission to the Division Office	District Supervisors	ASDS Office
January 15-18, 2019	Review of Documents Demo-teaching, interview and Consolidation of Results	<b>REVIEW OF DOCUMENTS</b> <b>Over-all In-charge: Dr. Jonathan P. Domingo</b> <b>Members:</b> Mrs. Arlene L. Tayona (District I-A, I-B) Dr. Joseph M. ... (District I-A, I-B)	San Isidro ES





**CITY SCHOOLS DIVISION OFFICE OF ANTIPOLO CITY**

		<p>Mr. Rizalvy S. Pineda (District II-D) Mrs. Myra B. Villareal (District II-E) Mr. Noel C. Meriño (District II-F)</p> <p><b>DEMO-TEACHING OBSERVATION</b> <b>Over-all In-charge: Mr. Lito A. Palomar</b> <b>Members:</b> <u>SENIOR HS</u> Mrs. Cristina C. Salazar Mrs. Dolores J. Agong Mr. Anselmo C. Celeste Jr. Ms. Marilyn D. Zapanta</p> <p><u>JUNIOR HS</u> Mr. Reynaldo M. Andrade Jr. Mrs. Melanie F. Burgonia Mrs. Priscila V. Salo Dr. Amel T. Buena</p> <p><u>ELEMENTARY</u> Mrs. Bernadette I. Berber Mrs. Merlita O. Sayago Mrs. Jocelyn A. Perez Dr. Gloria A. Benedicto</p> <p><b>INTERVIEW</b> <b>Over-all In-Charge: Dr. Gloria C. Roque</b>  Members: <u>NON-TEACHING PERSONNEL AND ALS</u> Mr. Frederick B. Vallinas Mrs. Christine T. Coronado Mrs. Raquel F. Esguerra Mr. Ragaam V. Dela Cruz Mr. Ranito Gallego Mrs. Myrna E. Bautista</p> <p><u>ELEM. &amp; JUNIOR HS TEACHER</u> Dr. Nimrod A. Tupas Ms. Marilou M. Lico Dr. Emily M. Concio Mr. Manolito Resaba Mrs. Irene C. Domingo</p> <p><u>SCHOOL HEAD &amp; SENIOR HS TEACHER</u> Mr. Michael T. Tayona Ms. Luz C. Cayanong Mrs. Vivienne C. Martinez Mr. Ronaldo I. Ata Dr. Rommel S. Beltran</p> <p><b>Documenter:</b> Mr. Ross Paras Ms. Christine Joy Cabiles</p> <p><b>Technical:</b> Mr. Frederick B. Vallinas Mrs. Florabel M. Tolentino Select School ICT Coordinators</p> <p><b>Monitoring and Evaluation:</b> Mrs. Flordeliza O. Mendiola Dr. Gayle J. Malibiran</p>	<p>San Jose NHS</p> <p>Dela Paz NHS</p> <p>Juan Sumulong ES</p> <p>San Isidro ES</p> <p>Juan Sumulong ES</p> <p>San Jose NHS</p>
February 1, 2019	Awarding Ceremony	Program Committee	VALDES