



AUTHORITY TO TRAVEL
Division of Antipolo City

VERSION NO.
1.0

REVISION NO.
0.2

EFFECTIVITY DATE:
5 June 2018

Page 1 of 4



DEPED-4A-01D-TA01-19-49

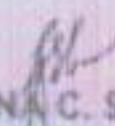
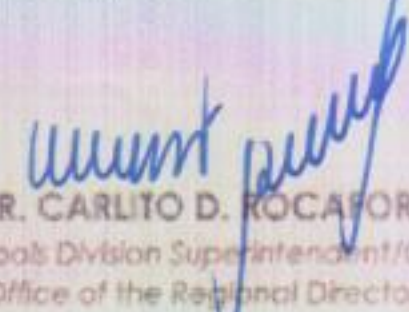
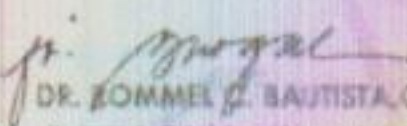

Division Reference Number	Click or tap here to enter text.	Date	29 Nov 2018
NAME OF OFFICIAL/EMPLOYEE		DESIGNATION & STATION	
Please see Attached		Please see Attached	
LAST NAME, FIRST NAME (M)		Click or tap here to enter text.	

PURPOSE: 4th T.I.P Inter High School Regional Oratorical & Academic Competition 2019

DESTINATION: Building 9 TIP Quezon City

PERIOD OF TRAVEL FROM: January 11, 2019 TO:

Please Check: - 1. <input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Cash Advance <input type="checkbox"/> Reimbursement 2. <input type="checkbox"/> Official Time <small>(NO EXPENSE to be incurred by the Division Office/School)</small>	Estimated Expense-	
	Registration Fee	Php
	Transportation	400 each
	Travel Allowance	
	On Travel Time only	
	Full Allowance	
	TOTAL ESTIMATED EXPENSES	Php 400 each

Requested by:  CRISTINA C. SALAZAR <small>EP English</small>	Funds Available- for Official - <small>(Business activity by account holder)</small> <input type="checkbox"/> Division Fund <input type="checkbox"/> LSB Fund <input checked="" type="checkbox"/> Others: (Canteen Funds) ✓	Approved:  DR. CARLITO D. ROCAFORT <small>Schools Division Superintendent/CIC Office of the Regional Director</small>
Recommending Approval: -  DR. ZOMMEL C. BAUTISTA, CESO V <small>Schools Division Superintendent</small>	Noted <input type="checkbox"/> On Official Time Only <input checked="" type="checkbox"/> Other Funds:  MRS. RAGUELF F. ESGUERRA <small>Division Accountant II</small>	

REMARKS:



Republic of the Philippines
Department of Education
Region IV – A CALABARZON
DIVISION OF ANTIPOLO CITY
SAN JOSE NATIONAL HIGH SCHOOL

Sen. L. Sumulong Mem. Circle Pulong Banal Brgy. San Jose Antipolo City

RECEIVED
Department of Education
Division of Antipolo City
Records Office
Trans No.: 0001
Date: 01-03-19
Time: 15:14
By: [Signature]



January 3, 2019

DR. ROMMEL C. BAUTISTA, CESO V
City Schools Division Superintendent
City of Antipolo

Attention: MRS. CRISTINA C. SALAZAR
EPS- ENGLISH

Sir:

This is to submit the following Coaches and Student Participants for the 4th TIP Inter High School Regional Oratorical and Academic Competition 2019 who will be competing on January 11, 2019:

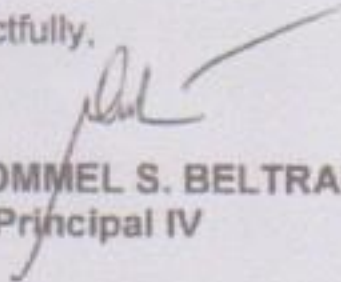
1. Vhemmuel Barraca – student
2. Pauline Guinoo – student
3. Marvin Noble – student
4. Faith Marie Caro- student
5. Mary Grace Morales- coach
6. Ma. Rowena Apelo - coach

Requesting travel order for the aforementioned names.

For your record and ready reference

Thank you very much.

Respectfully,


DR. ROMMEL S. BELTRAN
Principal IV