



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
Gate 2 Karangalan Village
1900 Cainta, Rizal



TO: ALL SCHOOLS DIVISION SUPERINTENDENTS

FROM : DIOSDADO M. SAN ANTONIO
Director IV

#9756

SUBJECT: ORGANIZATIONAL PLANNING AND TECHNICAL CONFERENCE FOR 2019
CALABARZON HEROES GAMES

DATE: December 20, 2018

1. Relative to the conduct of the **2019 CALABARZON Heroes Games**, there will be an Organizational Planning and Technical Conference on January 4, 2019 at Max's Restaurant, Balibago Complex, Santa Rosa City.
2. This activity aims to:
 - a. provide updates on the preparation of the host Division for the 2019 CALABARZON Heroes Games;
 - b. review the Tournament and Accreditation and Screening Guidelines to be followed in the conduct of the 2019 CALABARZON Heroes Games; and
 - c. finalize games schedule.
3. Participants to this conference are Division Sports Officers, Regional Screening and Accreditation Committee Chairman and Tournament Managers. (Please see attached enclosure).
4. Each Cluster Division is advised to submit the list of events to be participated in to facilitate smooth planning of the said activity.
5. Travel expenses of the participants shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of this Memorandum is desired.

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