



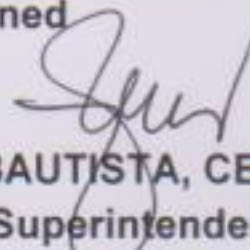
Republic of the Philippines
Department of Education
Region IV-A CALABARZON
CITY SCHOOLS DIVISION OF ANTIPOLO



MEMORANDUM

UM NO. 23 s. 2019

To : OIC – Assistant Schools Division Superintendent
Chief Education Supervisor - SGOD
OIC Chief Education Supervisor– CID
Education Program Supervisors
Public Schools District Supervisors
All Elementary and Secondary School Heads
All Others Concerned

From : *for:* 
DR. ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent ✦

Subject : SUBMISSION OF PERTINENT PAPERS FOR APPOINTMENT

Date : January 11, 2019

Please be informed that the Division Office received the Notice of Organization, Staffing and Compensation Action (NOSCA) for the approved positions of the following Teachers:

Elementary

No.	Name	Position	School
1	Alvarez, Allane May M.	Teacher II	Bagong Nayon I Elementary School
2	Balane, Czarynn A.	Teacher II	Bagong Nayon I Elementary School
3	Reyes, Jennifer C.	Teacher II	Bagong Nayon I Elementary School
4	Refugio, Arnold J.	Teacher II	Bagong Nayon I Elementary School
5	Bolaños, Elegio Jr.	Teacher II	Bagong Nayon II Elementary School
6	Bautista, Elmer O.	Teacher II	Bagong Nayon II Elementary School
7	Dapena, Sarah Jane C.	Teacher II	Bagong Nayon IV Elementary School
8	Menor, Janice D.	Teacher II	Bagong Nayon IV Elementary School
9	Dansecó, Elsie Joyce D.	Teacher II	Bagong Nayon IV Elementary School
10	Casiple, Beth Sheren L.	Teacher II	Dela Paz Elementary School
11	Dannug, Roselie F.	Teacher II	Inuman Elementary School
12	Rubang, Marivic S.	Teacher II	Mambugan I Elementary School
13	Miranda, Lorry L.	Teacher II	Peace Village Elementary School



Republic of the Philippines
Department of Education
Region IV-A CALABARZON
CITY SCHOOLS DIVISION OF ANTIPOLO



14	Sagum, Myla M.	Teacher II	Peace Village Elementary School
15	Mutuc, Jacqueline P.	Teacher II	Peace Village Elementary School
16	Bañares, Marionette B.	Teacher II	Peace Village Elementary School
17	Palada, Marieta M.	Teacher II	Peñafrancia Elementary School
18	Papa, Liezel A.	Teacher II	Peñafrancia Elementary School
19	De Domingo, Nerissa E.	Teacher II	Peñafrancia Elementary School
20	Genabe, Ma. Elisa S.	Teacher II	Peñafrancia Elementary School Annex
21	Recto, Evangeline H.	Teacher III	Bagong Nayon I Elementary School
22	Salunga, Marialy N.	Teacher III	Bagong Nayon I Elementary School
23	Olvida, Catherine E.	Teacher III	Bagong Nayon I Elementary School
24	Tilar, Ruby Ana J.	Teacher III	Bagong Nayon I Elementary School
25	Comia, Bernie M.	Teacher III	Bagong Nayon I Elementary School
26	Evasco, Cheryl H.	Teacher III	Bagong Nayon I Elementary School
27	Antipolo, Desiree M.	Teacher III	Bagong Nayon I Elementary School
28	Digma, Yolanda A.	Teacher III	Bagong Nayon I Elementary School
29	Penolio, Aiza F.	Teacher III	Bagong Nayon II Elementary School
30	Trinidad, Fairy F.	Teacher III	Bagong Nayon II Elementary School
31	Bohol, Mary Ann S.	Teacher III	Cabading Elementary School
32	Ramos, Mary Jane U.	Teacher III	Cupang Elementary School
33	Dela Peña, Bobby M.	Teacher III	Juan Sumulong Elementary School
34	Bien, Leah C.	Teacher III	Juan Sumulong Elementary School
35	Gumawa, Francis A.	Teacher III	Knights of Columbus Elementary School
36	Alimbaba, Reynalyn B.	Teacher III	Knights of Columbus Elementary School
37	Albinto, Anna Mari G.	Teacher III	Mambugan I Elementary School
38	Apellanes, Milagros P.	Teacher III	Mambugan I Elementary School
39	Felizardo, Michelle May E.	Teacher III	Mambugan I Elementary School
40	Nadunga, Chanda R.	Teacher III	Mambugan I Elementary School
41	Ilagan, Ivy Kristine Joy V.	Teacher III	Mambugan I Elementary School
42	Despuig, Joselito B.	Teacher III	Mambugan I Elementary School
43	Laborte, Ritchelle G.	Teacher III	Mambugan I Elementary School
44	Villariña, Cristina G.	Teacher III	Mambugan I Elementary School
45	Argones, Agnes G.	Teacher III	Pantay Elementary School
46	Candaba, Lyndon	Teacher III	Pantay Elementary School



Republic of the Philippines
Department of Education
Region IV-A CALABARZON
CITY SCHOOLS DIVISION OF ANTIPOLO



47	Abao, Kaisan G.	Teacher III	Pantay Elementary School
48	Labrador, Jane S.	Teacher III	Peñafrancia Elementary School
49	Perez, Shamanta C.	Teacher III	Peñafrancia Elementary School
50	Belmes, Marilou M.	Teacher III	San Isidro Elementary School
51	Navela, Mary Joy M.	Teacher III	San Isidro Elementary School
52	Peñeda, Judylyn P.	Teacher III	San Isidro Elementary School
53	Cruz, Rhodalyn A.	Teacher III	Sta. Cruz Elementary School
54	Atole, Melvin B.	Teacher III	Sumilang Elementary School

Secondary

1	Idanan, Rufino III D.	Teacher II	Antipolo National High School
2	Bangayan, Reinelle V.	Teacher II	Mambugan National High School
3	Ortiz, Mary Joy P.	Teacher II	Dalig National High School
4	Ramal, Mighty-Lyn R.	Teacher II	Mambugan National High School
5	Oabina, Crystal D.R.	Teacher III	Antipolo National High School
6	Pacayra, Rachel P.	Teacher III	Dala Paz National High School
7	Adaya, Jovie A.	Teacher III	Mambugan National High School
8	Bernadas, Maria Liberty	Teacher III	Mambugan National High School
9	Tipay, Gary B.	Teacher III	Mambugan National High School
10	Gianan, Neljean G.	Teacher III	San Roque National High School
11	Roxas, Ronald M.	Teacher III	Maximo L. Gatlabayan National High School
12	Ricafort, Margie B.	Teacher III	Rizza National High School
13	Sto. Tomas, Marylette T.	Teacher III	San Roque National High School
14	Barcelo, Ma. Teresa P.	Master Teacher I	San Roque National School

In this regard, the abovementioned Teachers are requested to submit the following documents:

1. Appointment Processing Checklist (1 copy)
2. Form 33-A Revised 2017 (4 copies)
3. Personal Data Sheet (3 copies)
4. Oath of Office (4 copies)



5. Position Description Form **(4 copies)**
6. Certification of Assumption to Duty **(4 copies)**
7. PRC ID **(2 photocopies of authenticated photocopy with dry seal from PRC)**
8. Latest appointment **(1 copy)**
9. IPCRF **(Latest Individual Performance Commitment Review Form)**

The complete documents must be submitted to the HR Unit on or before **January 18, 2019**.

Please be guided accordingly.

UM - 23, s. 2019
@ [01PER]