MEMORANDUM

TO : OIC – Assistant Schools Division Superintendent
     Chief, Schools Governance and Operations Division
     OIC – Chief, Curriculum Implementation Division
     Education Program Supervisors
     Public Schools District Supervisors
     Public Elementary and Secondary School Heads
     All Others Concerned

FROM : DR. ROMMEL C. BAUTISTA, CESO V
       Schools Division Superintendent

SUBJECT : SCHOOL SPORTS OFFICERS' MEETING

DATE : January 14, 2019

In preparation for the conduct of Sports after School, there will be a meeting of all elementary and secondary school sports officers/coordinates and Unit coordinators at San Jose National High School on January 16, 2019 (Wednesday) at 3:00 in the afternoon.

School heads are requested to arrange the class schedule of concerned teachers to avoid disruption of classes.

AGENDA:

1. Sports after School
2. Intramurals
3. Re-organization

Immediate dissemination of this memorandum is earnestly desired.