



## MEMORANDUM

**TO :** OIC – Assistant Schools Division Superintendent  
Chief, Schools Governance and Operations Division  
OIC – Chief, Curriculum Implementation Division  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

**FROM :** **DR. ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent

**SUBJECT :** **SCHOOL SPORTS OFFICERS' MEETING**

**DATE :** January 14, 2019

In preparation for the conduct of Sports after School, there will be a meeting of all elementary and secondary school sports officers/coordinators and Unit coordinators at San Jose National High School on January 16, 2019 (Wednesday) at 3:00 in the afternoon.

School heads are requested to arrange the class schedule of concerned teachers to avoid disruption of classes.

### AGENDA:

1. Sports after School
2. Intramurals
3. Re-organization

Immediate dissemination of this memorandum is earnestly desired.

UM - 26, s. 2019  
@ATB., 2019