



ISO 9001 : 2015

AUTHORITY TO TRAVEL



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DIVISION/UNIT/SECTION CODE		DATE		29 Jan 2019	
NAME OF OFFICIAL/EMPLOYEE		DESIGNATION & STATION		DATE	
PLEASE SEE THE ATTACHED LIST					
PURPOSE: TO PARTICIPATE IN THE 2019 CALABARZON'S HEROES GAMES					
DESTINATION: DEPED CENTRAL OFFICE, PASIG CITY					
PERIOD OF TRAVEL	FROM	4 Feb 2019	TO	15 Feb 2019	
Please Check: 1. <input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Cash Advance <input checked="" type="checkbox"/> Reimbursement 2. <input type="checkbox"/> Official Time <small>(NO EXPENSE to be incurred by the Regional Office)</small>		Estimated Expense Registration Fee Php _____ Transportation <u>1,000.00</u> Travel Allowance _____ On Travel Time only _____ Full Allowance _____ TOTAL ESTIMATED EXPENSES Php <u>1,000.00</u>			
Requested by: JOCELYN B. BUCLIG Attorney IV		Funds Available- for Official Business (specify the source of funds) <input checked="" type="checkbox"/> Regional Fund <input type="checkbox"/> Others: _____		Approved: CARLITO D. ROCAFORT Schools Division Superintendent /OIC- Office of the Assistant Regional Director	
Recommending Approval: ATTY. JOCELYN B. BUCLIG Unit Head		Noted <input type="checkbox"/> On Official Time Only <input type="checkbox"/> Other Funds: F: LEA M. VILLALOBOS Accountant III			
REMARKS: All travel and other incidental expenses shall be charged to the ^{respective} local funds.					



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NAME OF OFFICIAL/EMPLOYEE	DESIGNATION & STATION	DATE
BUCDIG, JOCELYN B.	RO	FEBRUARY 4-15, 2019
ARAOJO, ANALIZA T.	RO	
CABRALES, ARMIN O.	SDO LAGUNA	
JAVIER, MARY GRACE E.	SDO BACOR CITY	
BONDOC, LEILA	SDO BINAN CITY	
BERNABE, KAREN KAYE	SDO SANTA ROSA CITY	
MATIB, KELVIN P.	RO	
MILLAN, FERDINAND B.	SDO ANTIPOL CITY	
REDONDO, GIRLIE	SDO BACOR CITY	
CASALME, SUSANA E.	SDO BATANGAS	
EBORA, RIZA	SDO BATANGAS CITY	
DE CASTRO, PILAR	SDO BINAN CITY	
DIXON, RICHEL	SDO CABUYAOCITY	
ABUSTAN, KINO J.	SDO CALAMBA CITY	
MANONGSONG, RONA	SDO CAVITE	
ZAPANTA, ELENITA A.	SDO CAVITE CITY	
MENDEZ, EVELYN	SDO DASMARINAS CITY	
PANALIGAN, CHRISTOPHER S.	SDO GEN. TRIAS CITY	
VERDAD, ALONA O.	SDO IMUS CITY	
TITULAR, AGNES	SDO LIPA CITY	
MENDIOLA, JOSEPH	SDO LUCENA CITY	
VARGAS, SHERWIN C.	SDO QUEZON	
QUIANZON, GEMMA	SDO RIZAL	
RAMOS, RAINE	SDO SAN PABLO CITY	
MONTES, LEONARD	SDO STA. ROSA CITY	
CABRERA, LILIBETH	SDO TANAUAN CITY	
PABRUADA, SHERMAN	SDO TAYABAS CITY	
MONTIEL, JOCYVI	SDO LAGUNA	
GUARIO, JONALYN	SDO RIZAL	
DANAO, GRACE I.	SDO CAVITE CITY	
PADILLA, IRENEO	SDO SAN PABLO CITY	
DE CASTRO, ALEXANDER	SDO BATANGAS	
DAPOL, MYLENE	SDO LUCENA CITY	
DELA TORRE, GLENDA	RO	