



AUTHORITY TO TRAVEL
Division of Antipolo City
Antipolo National High School

VERSION NO.
1.0

REVISION NO.
0.2

EFFECTIVITY DATE
5 June 2018

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Division Reference Number *Click or tap here to enter text.* Date **22 Jan 2019**

| NAME OF OFFICIAL/EMPLOYEE | DESIGNATION & STATION |
|----------------------------|-----------------------|
| BELTRAN, ROMMEL S. | PRINCIPAL, ANHS |
| CORPUZ, MARILYN T. | COACH, ANHS |
| MARQUEZ, CONSOLACION P. | CONSULTANT, ANHS |
| GUILLERMO, DANIELLA | CONTESTANT, ANHS |
| GUIAZ, AIRISH SMILEY ANGEL | CONTESTANT, ANHS |
| GARCIA, RYLARI ALIZ MARIA | CONTESTANT, ANHS |
| PICONES, CHRISTOPHER D. | TEACHER, ANHS |

PURPOSE: To participate in the 2019 National Festival of Talents
DESTINATION: Dagupan, Pangasinan

PERIOD OF TRAVEL FROM **28 Jan 2019** TO **1 Feb 2019**

| | | |
|--|---------------------------------|------------------|
| Please Check: • 1. <input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Cash Advance <input type="checkbox"/> Reimbursement 2. <input type="checkbox"/> Official Time <small>NO TRAVEL TO BE INCURRED BY THE DIVISION OFFICE/SCHOOL</small> | Estimated Expense- | |
| | Registration Fee | Php |
| | Transportation | 7,000.00 |
| | Travel Allowance | 14,000.00 |
| | On Travel Time only | |
| | Full Allowance | |
| | TOTAL ESTIMATED EXPENSES | 21,000.00 |

Requested by: *[Signature]*
DR. ROMMEL S. BELTRAN
School Head

Funds Available- for Official *
Business (specify the source of funds)
 Division Fund
 LSB Fund
 Others: None

Approved:
[Signature]
DR. CARLITO D. ROCAFORT
Schools Division Superintendent
OIC- Office of the Assistant Regional Director

Recommending Approval: -
[Signature]
DR. ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

Noted
 On Official Time Only
 Other Funds:

[Signature]
DANIEL AL YURABA
Senior Bookkeeper

[Signature]
EDENIA D. LIBRANDA
Chief, OAO