



ISO 9001 : 2015



AUTHORITY TO TRAVEL
Division of Antipolo City
San Isidro National High School

VERSION NO.
1.0

REVISION NO.
0.2

EFFECTIVITY DATE:
June 5, 2018

Page 1 of 1



DEPED-4A-01D-TA01-19-1017

Division Reference Number *Click or tap here to enter text.* Date February 18, 2019

NAME OF OFFICIAL/EMPLOYEE

DESIGNATION & STATION

RYAN L. FAURA

TEACHER II / SAN ISIDRO NATIONAL HIGH SCHOOL

PURPOSE: ATTENDANCE ON THE CURRICULUM REVIEW (INTENDED CURRICULUM)

DESTINATION: UP HOTEL DILIMAN QUEZON CITY

PERIOD OF TRAVEL FROM 18 Feb 2019- TO 22 Feb 2019-

Please Check: -

- 1. Official Business
 - Cash Advance
 - Reimbursement
- 2. Official Time
(NO EXPENSE to be incurred by the Division Office/School)

Estimated Expense-

Registration Fee _____

Transportation _____ Php 400.00

Travel Allowance _____

On Travel Time only _____

Full Allowance _____

TOTAL ESTIMATED EXPENSES Php 400.00

Requested by:

[Signature]
NIXON C. MAXIMO
School Head/Principal II

Funds Available- for Official *

- Business (specify the source of funds)
- Division Fund
- LSB Fund
- Others: School MOOE

Approved:

[Signature]
CARLITO ROCAFORT
Schools Division Superintendent /
OIC-Office of the Asst. Regional Director

Recommending Approval: -

[Signature]
DR. ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

Noted

- On Official Time Only
- Other Funds:

[Signature]
LIEZEL L. MARINAS
Senior Bookkeeper

REMARKS:



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AUTHORITY TO TRAVEL



DEPED-4A-01D-TA01-19-1007

VERSION NO. 1.0	REVISION NO. 0.2	EFFECTIVITY DATE: 5 June 2018	Page 1 of 1
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Division Reference Number	409	Date	15 Feb 2019
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NAME OF OFFICIAL/EMPLOYEE	DESIGNATION & STATION
CRISTOBAL, ZENAIDA P. <small>LAST NAME, FIRST NAME MI*</small>	Master Teacher II – Antipolo City Senior High School

PURPOSE: To attend the Curriculum Standards Development Division Curriculum Review

DESTINATION: UP DILIMAN HOTEL, QUEZON CITY

PERIOD OF TRAVEL	FROM	18 Feb 2019	TO	22 Feb 2019
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Please Check: - 1. <input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Cash Advance <input type="checkbox"/> Reimbursement 2. <input type="checkbox"/> Official Time <small>(NO EXPENSE to be incurred by the Division Office/School)</small>	Estimated Expense- Registration Fee Php _____ Transportation _____ Travel Allowance _____ On Travel Time only _____ Full Allowance _____ TOTAL ESTIMATED EXPENSES Php <u>980</u> - 2,000.00
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Requested by: ROSA T. TAYAMORA Assistant Principal II	Funds Available- for Official * <small>Business (specify the source of funds)</small> <input type="checkbox"/> Division Fund <input type="checkbox"/> LSB Fund <input checked="" type="checkbox"/> Others: School Fund Noted <input type="checkbox"/> On Official Time Only <input type="checkbox"/> Other Funds:	Approved: DR. CARLITO D. ROCAFORT Schools Division Superintendent / OIC-Office of the Asst. Regional Director ANGELINA R. MENDIOLA Supervising Administrative Officer
Recommending Approval: - DR. ROMMEL C. BAUTISTA, CESO V Schools Division Superintendent	 MRS. RAQUEL F. ESGUERRA Division Accountant III	

REMARKS:



AUTHORITY TO TRAVEL
 Division of Antipolo City
 Antipolo National High School

VERSION NO. 1.0 REVISION NO. 0.2 EFFECTIVITY DATE 5 June 2018 Page 1 of 2



DEPED-4A-01D-TA01-19-1008

Division Reference Number	140	Date	18 Feb 2019
NAME OF OFFICIAL/EMPLOYEE		DESIGNATION & STATION	
GIRLIE D. NOMBRES		MASTER TEACHER I, ANHS	

PURPOSE: To attend the Curriculum Review (Intended Curriculum)

DESTINATION: UP Hotel, Dillman, Quezon City

PERIOD OF TRAVEL FROM 18 Feb 2019 TO 22 Feb 2019

Please Check: - 1. <input type="checkbox"/> Official Business <input type="checkbox"/> Cash Advance <input type="checkbox"/> Reimbursement 2. <input checked="" type="checkbox"/> Official Time <small>(This expense to be reimbursed for during official time)</small>	Estimated Expense-	
	Registration Fee	Php _____
	Transportation	_____
	Travel Allowance	800.00
	On Travel Time only	_____
	Full Allowance:	_____
	TOTAL ESTIMATED EXPENSES	Php 800.00

Requested by: DR. ROMMEL S. BELTRAN School Head	Funds Available - for Official - <small>Business expense for travel</small> <input type="checkbox"/> Division Fund <input type="checkbox"/> LSB Fund <input checked="" type="checkbox"/> Others: <u>Local Funds</u>	Approved: DR. CARLITO D. ROCAFORT Schools Division Superintendent OIC - Office of the Assistant Regional Director
Recommending Approval: DR. ROMMEL C. BAUTISTA, CESO V Schools Division Superintendent	Noted <input type="checkbox"/> On Official Time Only <input type="checkbox"/> Other Funds: DANIEL M. YURABA Senior Bookkeeper	 ANGELINA R. MENDIOLA Supervising Administrative Officer

REMARKS: