



MEMORANDUM

TO : OIC-Asst. Schools Division Superintendent
SGOD Chief & OIC, CID Chief
Education Program Supervisors Concerned
SGOD Personnels Concerned
Public Schools District Supervisors
Unit Heads Concerned
School Heads Concerned
Internal Quality Auditors
All Others Concerned

FROM:  **DR. ROMMEL C. BAUTISTA, CESO V**
Schools Division Superintendent

SUBJECT: TECHNICAL ASSISTANCE TO SDO RIZAL

DATE: February 26, 2019

Please be informed that the following Internal Quality Auditors, Document Control Committee Chair and Quality Management Representative are requested to give Technical Assistance to DepEd Rizal tomorrow, February 27, 2019 in preparation for their Stage 2 Audit.

The following are your assignments:

- | | | |
|------------------------|---|--|
| 1. LRMDC | } | Mrs. Priscilla Salo |
| 2. DCC | | |
| 3. QMR | } | Mr. Alfonso Abogado/ Engr. Madiel Verzola
Dr. Gloria C. Roque |
| 4. Top Management | | |
| 5. ALS | } | Mrs. Cristina C. Salazar
Ms. Mary Grace Santiago |
| 6. Curriculum EPS | | |
| 7. Curriculum PSDS | | |
| 8. Planning & Research | } | Engr. Madiel Verzola |
| 9. Physical Facilities | | |
| 10. ICT | } | Mrs. Florabel Tolentino/Mr. Nimrod Tupas |
| 11. Property & Supply | | |
| 12. HRD | } | Dr. Rico Reyes
Dr. Sabel Gonzales |
| 13. HNU | | |
| 14. HRM | | |
| 15. Admin | } | Mr. Erick Vallinas/Dr. Eugene Sierra |
| 16. Legal | | |

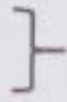


Republic of the Philippines
Department of Education
Region IV-A CALABARZON

CITY SCHOOLS DIVISION OFFICE OF ANTIPOLO



- 17. Finance
- 18. Cashier
- 19. Budget



Mrs. Merlita Sayago/Mrs. Vivienne Martinez
Mr. Ronaldo I Ata

There will be a short orientation meeting before departure at the Division Office (EPS's Office) at 8:30 AM

For you information and compliance.

UM, 104, 2019
@CCS.lpb.2019

