



MEMORANDUM

TO : Public Schools District Supervisor
Heads, Public Elementary and Secondary Schools
School Disaster Risk Reduction and Management Coordinators
All Others Concerned

FROM :  **DR. ROMMEL C. BAUTISTA, CESO V**
Schools Division Superintendent

SUBJECT : **1ST QUARTER MEETING/CONFERENCE**

DATE : February 26, 2019

There will be a meeting and quarterly conference of School DRRM Coordinators on March 1, 2019 at Mayamot Elementary School, 2:00 pm.

Agenda:

1. Manila Bay Rehabilitation Reports (4th Quarter and 1st Quarter)
2. 1st Quarter NSED
3. Fire Prevention Month Activity
4. Clean Up Drive
5. Training for District Coordinators
6. Other matters

It is also requested that all shall come fifteen (15) minutes before the start of meeting proper.

Attendance of all concerned is expected.

UM 108, s.2019
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