



MEMORANDUM

TO : OIC-Assistant Schools Division Superintendent
OIC-Chief, Curriculum Implementation Division
Chief, School Governance and Operations Division
Public Schools District Supervisors – District I
Elementary and Secondary School Heads – District I
All Others Concerned

FROM : 
DR. ROMMEL Q. BAUTISTA, CESO V
Schools Division Superintendent

SUBJECT : **2019 PUNO AWARD OF EXCELLENCE**

DATE : February 22, 2019

This Office announces the conduct of the 2019 PUNO AWARD OF EXCELLENCE to be given to the graduating class of 2018-2019. This is comprised of three (3) awards.

1. **ANTIPOLHENYO Essay Writing Contest** - The contest aims to provide opportunities for deserving public school pupils/students to be recognized and rewarded for their exceptional writing skills.

The essay writing contest will have:

- One winner from each school in District I coming from the grade 6 graduating class and from the grade 12 graduating class.
- Two (2) district-wide winners - one (1) from the grade 6 graduating class and one (1) from the grade 12 graduating class. They will be chosen from the winning entries of each school.

All entries should come from the public schools from the 1st District of Antipolo City.

The winners at the school level will each receive a cash gift and certificate. The district-wide winners will each receive an IPAD and certificate.

Schools in District 1 are requested to conduct a school level competition following the mechanics and submit the name of the winner and winning piece for the district level competition to be facilitated by this office.

2. **Puno Award of Excellence for Outstanding Teachers** – one (1) recipient from each of the public elementary schools and one recipient from each of the public high schools from the 1st district of Antipolo City. Each recipient will receive a cash incentive amounting to Php 5,000.00, certificate and medal.

UM - 109 S. 2019



3. **Puno Award for Special Achievement** – one (1) winner per graduating class of the public elementary schools (grade 6) graduating class and one (1) from the senior high school (grade 12) graduating class (including the SPED schools) in the 1st District of Antipolo City. This award is presented to the overall top performers, have done exceptionally well and have brought honor to their school in the field of Sports and/or the Arts. The recipients will each get a cash incentive amounting to Php 3,000.00, a certificate and a medal. This award MAY NOT be given to the batch valedictorian.

Participating schools are:

	Elementary	Secondary
1	Bagong Nayon I ES	Dela Paz NHS
2	Bagong Nayon II ES	San Isidro NHS
3	Bagong Nayon IV ES	Antipolo SPED Center (overall)
4	Dela Paz ES	Muntindilaw NHS
5	Mambugan I ES	Mayamot NHS
6	Mambugan II ES	Antipolo Senior HS
7	Mayamot ES	
8	Muntindilaw ES	
9	San Isidro ES	
10	Sta. Cruz ES	

All participating schools must submit the following (**Attention: Ms. Gayle J. Malibiran**) on or before **March 12, 2019**:

1. **Form 1: List of School Winners**
2. **Form 2: Scoresheet for Puno Award of Excellence for Outstanding Teachers**
3. **Form 3: Scoresheet for Puno Award for Special Achievement**
4. **Copy of the essay written by the Antipolhenyo winner (for district evaluation)**

Attached herewith are the documents pertaining to the mechanics and criteria of the contests and the templates of reports to be submitted to this office.

For the information of the field.



Republic of the Philippines
Department of Education
Region IV-A CALABARZON
CITY SCHOOLS DIVISION OFFICE OF ANTIPOLO



Form 1

2019 PUNO AWARD OF EXCELLENCE

LIST OF SCHOOL WINNERS

SCHOOL: _____

PSDS: _____

	Award	Name of Winner	Contact Number
1	ANTIPOLHENYO Essay Writing Contest (for pupil/student)		
2	Puno Award for Special Achievement (for pupil/student)		
3	Puno Award of Excellence for Outstanding Teachers (for teacher)		

Name and Signature of Principal

Name and Signature of PSDS



Republic of the Philippines
 Department of Education
 Region IV-A CALABARZON
CITY SCHOOLS DIVISION OFFICE OF ANTIPOLO



Form 2
PUNO AWARD OF EXCELLENCE FOR OUTSTANDING TEACHER
SCORESHEET

SCHOOL: _____
PSDS: _____

CRITERIA													
		I. Instructional Competence				II. Professional Growth			III. Community Development		IV. Personal Characteristics		TOTAL (100%)
Name of Teacher	Teaching Accomplishment (20%)	Outstanding Accomplishment (15%)	Student Achievement (10%)	Research (5%)	Creativity and Innovation (5%)	Education (5%)	Training (5%)	Membership, Position, Accomplishment in a Professional Organization (5%)	Outreach Activity (5%)	Networking and Linkage (5%)	Relationship with Co-teachers and other Staff (10%)	Preference of Students (10%)	
1													
2													
3													
4													
5													

 Name and Signature of Principal

 Name and Signature of PSDS



Republic of the Philippines
 Department of Education
 Region IV-A CALABARZON
CITY SCHOOLS DIVISION OFFICE OF ANTIPOLO



Form 3
PUNO AWARD FOR SPECIAL ACHIEVEMENT

SCORESHEET

SCHOOL: _____
 PSDS: _____

		CRITERIA								
	Name of Pupil/Student	Outstanding Artistic Ability in the Area of Drama, Music and Arts (20%)	Outstanding Ability in the Field of Sports/ Sportsmanship Quality (20%)	Participation in Athletic/Art Competitions outside the School with Awards Won			Leadership Quality among Peers/ Teammates (10%)	Good Moral Character (5%)	A Member of the Varsity Team/ Art Club/ Organization (5%)	TOTAL 100%
				Gold (20%)	Silver (10%)	Bronze (10%)				
1										
2										
3										
4										
5										

 Name and Signature of Principal

 Name and Signature of PSDS

Mechanics for the "2019 AntipolHENYO ESSAY WRITING CONTEST"

Eligibility requirements:

1. All graduating students for the current school year (2018-2019) in the Elementary (Grade 6) and Senior High School (Grade 12) students enrolled in the public schools of Antipolo City's 1st district are qualified to join the Contest.
2. Children and/or wards of employees and officials of the Department of Education-Antipolo, and their relatives up to the second degree of consanguinity or affinity are disqualified from joining the contest.

Mechanics:

1. The essay contest shall be entitled:
"2019 AntipolHENYO ESSAY WRITING CONTEST"

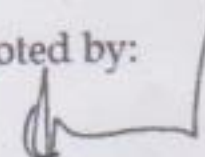
With a theme:

KUNG IKAW AY MABIBGYAN NG PAGKAKATAON NA MAGLAKBAY GAMIT ANG ISANG TIME MACHINE AT BALIKAN ANG NAKARAAN O PUNTAHAN ANG HINAHARAP, SAAN KA PUPUNTA AT BAKIT?

2. Announcements about the essay-writing contest will be disseminated through the DepED Antipolo Office and all participating schools from the 1st District, Antipolo City.
3. The Contest will take place during a subject period so that all qualified students can participate. The allotted time for the subject period may be extended, if necessary, to accommodate the time for preparation and the Contest Proper.
4. The essay must be original and should expound on the themes
5. The essay should not be less than 400 words but not more than 600 words and may be written in either Filipino or English. This will be observed-strictly. Essays who will not adhere to this word count will NOT be considered.
6. The use of mobile phones and other electronic devices is strictly prohibited during the Contest.
7. The teacher-advisers will choose the top essay for each Section of the Elementary Graduating Batch (grade 6) in each school and from each Section of the Senior High School (Grade 12) batch in each school
8. All selected entries will be judged by the teachers from the ENGLISH and/or FILIPINO Department.
9. One winner in the Elementary Category and one winner in the Grade 12 level will be chosen in each School and will represent the school in the district-wide selection to be conducted by DepEd Antipolo personnel
10. In choosing the Grand Prize (district-wide) Winners, the participant's name, school and other contact details must not appear in the submitted entry, for purposes of anonymity and objectivity. Only a control number should appear on the submitted entry. The DepEd and concerned School is tasked to keep its list accurate to ensure that the control numbers corresponds to the submitted entries of the participants.
11. No distinguishing mark should appear in the entry. Only the control number which corresponds to the name in the entry shall be written on the top right portion of the essay.

12. All winners are required to sign a form stipulating that the submitted entries shall become the property of the Office of Congresswoman Chiqui Roa Puno. By participating in this contest, the writer grants to the sponsors and organizers the right without the need of payment, other than the prize which may have been awarded: to publish from time to time or quote as it may at its discretion; to edit the work or any portion thereof suitable for publication; and/or to make the works available on the internet or other electronic media. Any essay/s to be used in that way would be done so with proper attribution to the writer.
13. Judges selected by, or representing DepEd-Antipolo, shall draw up the criteria for selecting the winning essays in each school and in naming the Grand Prize Winners.
14. There is likewise a panel from the Office of Hon. Chiqui Roa Puno who will screen the grand prize winners selected by the judges of Deped Antipolo. The panel will then determine the final grand prize winners. The decision will be final.
15. The awarding of prizes and trophies for the School Winners in both divisions and the Grand Prize (district-wide) Winners will be held during the Graduation/Recognition rites.
16. The sponsors and organizers reserve the right to nullify and/or cancel any part of the competition if it appears that any fraud or plagiarism have occurred in any form.
17. The winner chosen for each school shall receive the following:
 - For the Elementary Category: Php3, 000.00 with medal and certificate**
 - For the Grade 10 Category: Php3, 000.00 with medal and certificate**
18. The Grand Prize (district-wide) winners will receive the following:
 - For the Elementary Category: Ipad with plaque**
 - For the Senior High School Category: Ipad with plaque**

Noted by:


CELINE ANTONIA D. NAVARRO
Chief Political Affairs Office
Office of Congresswoman Chiqui Roa Puno

PUNO Awards for the Graduating Class 2019

**A. PUNO AWARD OF EXCELLENCE FOR OUTSTANDING TEACHERS - ~~10~~ awardees
(including Antipolo SPED Center School)**

Elementary Schools

1. Bagong Nayon I Elementary School
2. Bagong Nayon II Elementary School
3. Bagong Nayon IV Elementary School
4. Dela Paz Elementary School
5. Mambugan I Elementary School
6. Mambugan II Elementary School
7. Mayamot Elementary School
8. Muntindilaw Elementary School
9. San Isidro Elementary School
10. Sta. Cruz Elementary School

High Schools

11. Dela Paz National High School
12. San Isidro National High School
13. Antipolo Sped Center (overall)
14. Muntindilaw National High School
15. Mayamot National High School
16. Antipolo Senior High School

One teacher per school.

**PUNO AWARD FOR OUTSTANDING
TEACHERS - 16 AWARDEES**

There shall be one recipient of this award coming from each of the 6 High Schools and 10 Elementary Schools in the 1st District of Antipolo City.

The awarded teachers before have no possibility to nominate for a second time

Criteria:

I. Instructional Competence

- | | |
|-------------------------------|-----|
| a. Teaching Competence | 20% |
| b. Outstanding Accomplishment | 15% |
| c. Student Achievement | 10% |
| d. Research | 5% |
| e. Creativity and Innovation | 5% |

II. Professional Growth

- a. Education 5%
- b. Training 5%
- c. Membership, Position, Accomplishment
in a Professional Organization 5%

III. Community Development

- a. Outreach Activity 5%
- b. Networking and Linkage 5%

IV. Personal Characteristic

- Relationship w/ Co- Teachers & Other
- a. Staff 10%
- b. Preference of Students 10%
- Total 100%

1. **2019 ANTIPOLHENYO ESSAY WRITING CONTEST - 16 awardees , 2 DISTRICT WIDE WINNERS**

One winner per graduating class from the Elementary School and One from the Grade 12 Class - total of 16 winners (10 ES and 6 high schools, EXCLUDING SPED schools)

One (1) overall winner from the Senior High School (Grade 12) graduating class

One (1) overall winner from the Elementary (grade 6) graduating class

2. **PUNO AWARD FOR SPECIAL ACHIEVEMENT - 16 Awardees (plus SPED public schools from the 1st district of Antipolo with graduating students from the elementary and senior high school level) One (1) winner per graduating class from the Elementary School and One from the Senior High School (Grade 12) class per school -**

This award is presented to the overall top performers, have done exceptionally well and have brought honor to their school in the field of Sports and/or the Arts.

Criteria:

- | | |
|--|------|
| A. Outstanding Artistic Ability in the area of drama, music and Arts | 20% |
| B. Outstanding ability in the field of Sports/Sportsmanship quality | 20% |
| C. Participation in Athletic/ Art Competitions outside the school:
W/ Awards won: | |
| Gold | 20% |
| Silver | 10% |
| Bronze | 10% |
| D. Leadership quality among peers/teammates | 10% |
| E. Good Moral Character | 5% |
| F. A member of the varsity team/art club/organization | 5% |
| | 100% |

***Please take note that in award, there is NO grade requirement.**

Noted by:

CELINE D. NAVARRO
Chief Political Affairs Officer