




MEMORANDUM

TO : OIC-Assistant Schools Division Superintendent
Public Schools District Supervisors
Elementary and Secondary School Heads
Senior High School Head/Coordinators
All Others Concerned

FROM :  **DR. ROMMEL C. BAUTISTA, CESO V**
Schools Division Superintendent

SUBJECT : **SUBMISSION OF LIST OF NAMES FOR QUALIFIED NOMINEE TO THE REGULAR COURSES OF SEAMEO REGIONAL CENTRE FOR QITEP IN MATHEMATICS FISCAL YEAR 2019**

DATE : February 27, 2019

With reference to *Regional Memorandum No. 117 s. 2019 re: Submission of List of Names for Qualified Nominee to the Regular Courses of SEAMEO Regional Centre for QITEP in Mathematics Fiscal Year 2019*, this Office requests elementary and secondary schools to submit name and documents of one (1) qualified nominee for each course title.

The SEAMEO Scholarship for QITEP Mathematics are as follows:

No.	Course Title	Course schedule	Specification of Participant	No. of Participant	Application Deadline
1	Course on Southeast Asia Realistic-Mathematics Education	April 18 to May 1, 2019	Primary School Teachers	1	March 1, 2019
2	Course on Integrating ICT in Mathematics Education	July 18 to August 2, 2019	Primary School Teacher	1	April 25, 2019
3	Course on Integrating ICT in Mathematics Education	August 20 to September 4, 2019	Senior High School/Vocational Mathematics Teacher	1	May 15, 2019
4	Course on Joyful Learning in Mathematics Education	October 9-23, 2019	Junior High School Mathematics Teacher	1	June 5, 2019

UM NO. 111 s. 2019



Republic of the Philippines
Department of Education
Region IV-A CALABARZON

CITY SCHOOLS DIVISION OFFICE OF ANTIPOLO



All **District Supervisors** are directed to conduct District Screening of qualified applicants in their school according to the qualification and documentary requirement indicated on the attached documents and submit one (1) nominee for each course.

Final list of nominees in each district and the documentary requirements should be submitted to the **ASDS Office** on or before **February 28, 2019**.

For the information, guidance and immediate compliance of the field.

UM - 111, s. 2019
HRD-alt, 2019



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
Gate 2 Karangalan Village
1900 Calnta, Rizal



TO : ALL SCHOOLS DIVISION SUPERINTENDENTS

FROM : DIOSDADO M. SAN ANTONIO
Director IV

SUBJECT : CORRIGENDUM TO THE SUBMISSION OF LIST OF NAMES
OF QUALIFIED NOMINEES TO THE REGULAR COURSES OF SEAMEO
REGIONAL CENTRE FOR QITEP IN MATHEMATICS FISCAL YEAR 2019

DATE : February 21, 2019

1. With reference to the Regional Memorandum No. 117, s. 2019 re: Submission of List of Names of the Qualified Nominees for the Regular Courses of SEAMEO Regional Centre for QITEP in Mathematics, below is the schedule of submission of documents the to HRDD office via email @ hrd.calabarzon@deped.gov.ph

Course Title	From	To
Course on SOUTHEAST Asia Realistic-21, 2019 Mathematics Education	March 4, 2019	March 1, 2019
Course on Integrating ICT in Mathematics Education	June 5, 2019	April 25, 2019
Course on Integrating ICT in Mathematics Education	July 5, 2019	May 15, 2019
Course on Joyful Learning in Mathematics Education	August 26, 2019	June 5, 2019

2. All other provisions stated in the previous Memorandum still remain in effect.
3. Immediate dissemination of this Memorandum is desired.



Republic of the Philippines
 Department of Education
REGION IV-A CALABARZON
 Gate 2 Karangalan Village
 1900 Cainta, Rizal



TO : ALL SCHOOLS DIVISION SUPERINTENDENTS

FROM : DIOSDADO M. SAN ANTONIO
Director IV

**SUBJECT : SUBMISSION OF LIST OF NAMES FOR QUALIFIED NOMINEE TO THE
 REGULAR COURSES OF SEAMEO REGIONAL CENTRE FOR QITEP IN
 MATHEMATICS FISCAL YEAR 2019**

DATE : February 18, 2019

- In reference to DepEd Memorandum –CI-2019-00-031 on Regular Course of SEAMEO Scholarship for QITEP in Mathematics, this Office, through the Human Resource Development Division(HRDD) requests each Schools Division Office to submit the name and documents of (1) one qualified nominee for each course title. Please email the documents to hrd.calabarzon@deped.gov.ph on or before the application deadline stated below.
- The program is designed for Primary School Teachers, Junior High School Mathematics Teachers and Senior High School Mathematics Teachers. The SEAMEO Scholarship for QITEP Mathematics are as follows:

No.	Course Title	Course schedule	Specification of Participant	Number of Participant	Application Deadline
1	Course on SOUTHEAST Asia Realistic-Mathematics Education	18 April-1 May 2019	Primary School Teachers	1	4 March 2019
2	Course on Integrating ICT in Mathematics Education	18 July -2 August 2019	Primary School Teacher	1	5 June 2019



3	Course in Integrating ICT in Mathematics Education	20 August- 4 September 2019	Senior High School/Vocational Mathematics Teacher	1	5 July 2019
4	Course on Joyful Learning in Mathematics Education	9 -23 October 2019	Junior High School Mathematics Teacher	1	26 August 2019

3. Please refer to attached list of requirements for the said scholarship.
4. Screening of documents by the Scholarship Screening Committee will start a day after the set deadline of the submission of application.
5. Immediate dissemination of this memorandum is desired.



General Information
 SEAMEO Regional Centre for QITEP in Mathematics' Regular Courses
 Fiscal Year 2019

1. Participant Requirements :
 - a. Mathematics teachers and classroom teachers (primary school);
 - b. Should not be more than 50 years old;
 - c. Minimum of 3 years teaching experience;
 - d. Proficient in English (proven by a scan of original certificate) with the minimum score of 450 for TOEFL or 5 for IELTS;
 - e. Excellent in health condition for two-week course (proven by a scan of original medical certificate issued by hospital/doctor); and
 - f. Should not be currently pregnant during the course (female participant)

2. Rights & Obligation

- a. Course materials
 All participants are given course materials and stationery under conditions applied by the Centre.
- b. Accommodation and food
 The Centre will provide all participants with twin sharing rooms, meals and snacks during the course.
- c. Transportation & Reimbursement
 The centre will refund the **economy air-fare** from the capital city or nearest International Airport from participant's school to Yogyakarta and vice versa. For the reimbursement purposes, please submit the following documents

- roundtrip tickets
- invoice of the ticket payment; the centre has right to check the ticket authenticity with the following maximum ticket price :

Country	Max Ticket Price (USD)	Country	Max Ticket Price (USD)
Brunet Darussalam	\$ 660	Philippines	\$ 662
Cambodia	\$ 796	Singapore	\$ 263
Lao PDR	\$ 817	Thailand	\$ 474
Malaysia	\$ 585	Timor Leste	\$ 288
Myanmar	\$ 606	Vietnam	\$ 742

- Boarding passes; airport tax
- Nomination letter/ official endorsement from the participants institution/government; and
- official trip form (attached)

- d. All participants are expected to:
 - Bring laptop.
 - Bring casual outfit for daily exercise.
 - Prepare specifically needed medicine in case of emergency.

3. Arrival

Participants are expected to arrive at Yogyakarta one (1) day before the course starts and to depart one (1) day after the course ends. The centre will provide pick up service from Adisutjipto International Airport to the Centre and vice versa.

4. Passport and Visa

The centre will send the Letter of Acceptance (LoA) to help expediting the visa on arrival (participants from Timor Leste)

5. Inquiries

SEAMEO Regional Centre for QITEP in Mathematics (SEAQiM)

Jalan Kaliurang Km. 6, Sambisari, Condongcatur, Depok, Sleman, Yogyakarta, Indonesia 55281

Phone : +62 274 889955

Whatsapp : +62 8112577072

Facebook : seameo qitepinmathematics

LINE : seameo qitepinmath



**Southeast Asian Ministers of Education Organization (SEAMEO)
Regional Centre for Quality Improvement of Teachers
and Education Personnel (QITEP) in Mathematics**

Jl. Kalitirang Km. 6 Sambora, Cendogedug, Depok, Sleman, Yogyakarta, Indonesia
Phone: +62274 888955, Fax: +62274 887222, Email: secretariat@qitepimath.org
Website: www.qitepimath.org



COURSE DESCRIPTION 2019

- 1. Teacher-made Teaching Aids in Mathematics Education (TMTA)**
Mathematics is often seen as an abstract subject by students. Certain mediums, such as mathematics teaching aids, are needed in mathematics education to bridge mathematics concepts that are abstract to students more easily understood. Therefore, developing teaching aids is important for learning mathematics in class.
- 2. Southeast Asia Realistic Mathematics Education (SEA-RME)**
Realistic mathematics education uses real context both as a route into mathematics and as a means of developing students' understanding. Through this approach, students are led to reinvent the mathematics for themselves. In response to this, SEAQIM has designed a realistic mathematics education inspired programme, the Southeast Asia Realistic Mathematics Education (SEA-RME) which is developed based on Southeast Asian values.
- 3. Developing Lesson Study in Mathematics Education (LS)**
Lesson study is a world-wide known approach for mathematics teacher-led action research in class which is originated from Japan. It is an effective model for teachers to actively join in with activities which improve their teaching skills. Lesson study activity incorporates three steps. The "Plan" step begins with developing a lesson plan in which a group of teachers pose, analyse, and solve problems from student's perspectives. In the second step, "Do", a model teacher implements the lesson while other teachers observe the lesson. The last step, "See" is reflection of the lesson.
- 4. Differentiated Instructions in Mathematics Education (DI)**
A single class is likely to contain students with different characteristics, such as levels of understanding, readiness, learning styles, and interest. Therefore, teachers are expected to be able to accommodate these different characteristics to minimize the gap of students' knowledge in each class. A teacher who is capable of designing teaching strategies that accommodate all learning styles and abilities will not only improve students' mathematical thinking and reasoning skills, but also nurture a positive attitude toward mathematics.
- 5. Joyful Learning in Mathematics Education (JL)**
Some students tend to be unmotivated and scared of mathematics. To overcome this problem, joyful learning in mathematics education is needed. Mathematics teachers

should be able to develop ideas in motivating students by using interesting joyful activities. These activities may include discovering, exploring, constructing, designing, setting strategy, and solving problems wrapped in mathematics games, puzzles, and hands on activities.

6. Integrating ICT in Mathematics Education

The ability of utilizing and developing Information and Technology (IT) applications to display texts, pictures, sounds, graphics, animations, and videos will allow teachers to create interactive materials for students. Learning mathematics may also be adapted to suit each students' speed of understanding. It is expected that IT in mathematics education has the capacity to increase the quality of people's life.

For more detail please visit: www.qitepinmath.org

The program allocates one (1) slot per course for the Philippines with the following qualifications and the corresponding documentary requirements:

Qualification	Documentary Requirement
a. Filipino citizen	1. Personal Data Sheet
b. Not more than 50 years old	
c. Minimum of 3 years teaching experience	2. Service record
d. Must have no pending administrative and/or criminal case	3. Certification of no pending administrative and/or criminal case signed by the applicant's respective legal / administrative officer
e. Medically fit as certified by a licensed physician	4. Medical certificate of physical fitness issued by a physician from a recognized accredited health institution
f. Able to understand, speak and write in English	5. With the minimum score of 450 for TOEFL or 5 for IELTS
g. Able to utilize course learning as well as share them with other school heads upon return to their work station	6. Draft work application project/action plan focused on mathematics
h. Computer literate and have access to Internet connection to enable them to participate in online interactions	6. endorsement from the Schools Division Office through the Office of the SDS 7. Nomination Letter from the Regional Director or his/her duly authorized representative (thru the Regional HRDD Chiefs)

SEAMEO will cover all training-related costs including round trip economy airfare, accommodations at twin-sharing basis and food. The other details of the program are enclosed in the attached Terms and Conditions of Program Participation

Regional nominees should accomplish the online registration found in <http://deped.in/QITEPMATH> and email the required documents to scholarships@deped.gov.ph on or before deadline.

For further inquiries and clarifications, you may contact the DepED Scholarship Secretariat at (02) 633-9455 or through the given email above.

Immediate dissemination of and appropriate action for this memorandum is desired.



SOUTHEAST ASIAN MINISTER OF EDUCATION ORGANIZATION
(SEAMEO) REGIONAL CENTRE FOR QUALITY IMPROVEMENT OF
TEACHERS AND EDUCATION PERSONNEL (QITEP) IN MATHEMATICS

Jalan Kaliurang Km. 6, Sambisari, Condongcatur, Depok, Sleman, D.I.Y. 55281

Telepon: (0274) 889955, Faksimile: (0274) 887222

Laman: www.qitepinmath.org, E-mail: secretariat@qitepinmath.org

Application form

(name of the Course)

Name : _____

Date and Place of Birth : _____

Designation : _____

House Address : _____

Mobile Number / Whatsapp : _____

Email : _____

Institution

Institution Address : _____

Institution phone number : _____

Institution Email : _____

Contact in case of emergency

Name : _____

Relationship : _____

Phone /Whatsapp number : _____

Email : _____

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