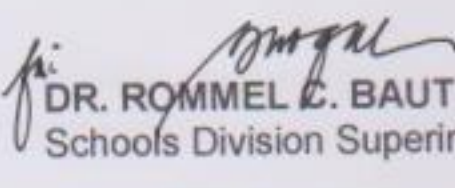




CITY SCHOOLS DIVISION OFFICE OF ANTIPOLO CITY

MEMORANDUM

TO : OIC-Assistant Schools Division Superintendent
Public Schools District Supervisors
Elementary and Secondary School Heads
Senior High School Coordinators
School Gender and Development Focal Person

FROM :  DR. ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

SUBJECT : SUBMISSION OF 2020 GENDER AND DEVELOPMENT (GAD)
PLAN AND BUDGET

DATE : February 26, 2019

With reference to DepEd Order No. 63 s. 2012 "*Guidelines on the Preparation of Gender and Development (GAD) Plans, Utilization of GAD Budgets and Submission of Accomplishment Reports*" and PCW-NEDA-DBM Joint Circular No. 2012-01 "*Guidelines for the Preparation of Annual Gender and Development (GAD) Plans and Budgets and Accomplishment Reports to Implement the Magna Carta of Women*", Elementary and Secondary Heads including Senior High School Coordinators are requested to submit their **2020 Gender and Development (GAD) Plan and Budget**.

School GAD Focal Person are directed to follow the guidelines in the development and implementation of the program to be part of the 2020 GAD GPB as stated in the DepEd Order and Joint Circular (Please see attachment).

Kindly follow attached format and submit in hard copy (**Attention: Arlene L. Tayona, SEPS-HRD**) and soft copies (arlene.tayona@deped.gov.ph), in Word format on or before **March 8, 2019**.

For the information, guidance and strict compliance of all concerned.

ANNUAL GENDER AND DEVELOPMENT (GAD) PLAN AND BUDGET
FY 20__

Agency/Bureau/Office: _____

Department (Central Office): _____

Total GAA of Agency: _____

Total GAD Budget: _____

(1) Gender Issue and/or GAD Mandate	(2) Cause of the Gender Issue	(3) GAD Objective	(4) Relevant Agency MFO/ PAP	(5) GAD Activity	(6) Output Performance Indicators and Target	(7) GAD Budget		(8) Source of the Budget	(9) Lead or Responsible Office
						MOOE	PS		
CLIENT FOCUSED									
Gender Issue									
GAD MANDATE									
Sub-total A									
ORGANIZATION-FOCUSED									
Gender Issue									
Gender Mandate									
Sub-total B									
GRAND TOTAL (A+B)									
Prepared by:			Approved:				Date:		
Chairperson, GFPS TWG			Head of Agency				Day/Mo/Year		