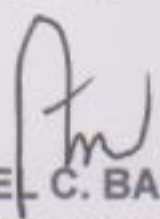




MEMORANDUM

TO : DR. GLORIA C. ROQUE/ OIC, ASDS
LITO A. PALOMAR/ CHIEF, CID
DR. JONATHAN P. DOMINGO/ CHIEF, SGOD
RAQUEL F. ESGUERRA/ Accountant-III
RAGAAM V. DELA CRUZ/ Administrative Officer-V (Budget)
GAVINO S. FRANCISCO/ Administrative Officer-IV (Cash)
MICHAEL P. GLORIAL/ Administrative Officer-IV (Supply)
ENGR. MADIEL D. VERZOLA/ Engineer III
MYRA B. VILLAREAL/ Planning Officer III
ISABEL M. GONZALES/ Senior Education Program Specialist (QAME)
ALL ELEMENTARY SCHOOL HEADS
ALL ADMINISTRATIVE ASSISTANT III (ELEM & JHS NON-IUs)
ROSA T. TAYAMORA/ TIC - Antipolo SHS
PAMELA VERZOLA/ Administrative Officer II - Antipolo SHS
OTHER DIVISION OFFICE PERSONNEL

FROM :  DR. ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

SUBJECT : CONDUCT OF DIVISION SEMINAR-WORKSHOP ON FY 2020 BUDGET PREPARATION

DATE : February 18, 2019

In compliance with the Regional Memorandum No. 104 s.2019 dated February 12, 2019, Re: One-day Forum on FY2020 Budget Preparation, this division will conduct a **2-day live-out Division Seminar-Workshop on FY 2020 Budget Preparation for Non-Implementing Units (Non-IUs)** to be held on **February 20 and 22, 2019** at **Loreland Farm Resort, Sitio Ibabaw, Antipolo City.**

Objectives of the Workshop are:

- To orient the finance personnel on Fiscal Year 2020 Budget Preparation to ensure timely and accurate submission of our region's FY 2020 budget proposal.
- To provide directions to Non-Implementing Units on the change of basis of measuring the budgetary performance from one based on obligations or commitments, to one based on the payments made for goods and services actually delivered;
- To provide technical assistance to operating units to focus on the implementation of the current year's budget instead of implementing projects appropriated and obligated in the previous years;
- Ensure that all operations are on schedule and that their appropriated budgets can be fully disbursed within the fiscal year.



Things to bring during the Workshop:

1. Laptop
2. Pocket WiFi
3. Extension Wire
4. Approved SIP and AIP

A registration fee of One Thousand Two Hundred Pesos (PhP 1,200.00) per day shall be charged from the Division and School MOOE subject to the usual budgeting, accounting and auditing rules and regulations.

Immediate dissemination and widest dissemination of this Memorandum is desired.

UM No. 93, s. 2019
Bud.rvdc





PARTICIPANTS

	NAME	POSITION	SCHOOL/ OFFICE
1	DR. ROMMEL C. BAUTISTA, CESO V	SCHOOLS DIVISION SUPERINTENDENT	DIVISION OFFICE
2	DR. GLORIA C. ROQUE	OIC-ASDS	DIVISION OFFICE
3	LITO A. PALOMAR	CHIEF, CID	DIVISION OFFICE
4	DR. JONATHAN P. DOMINGO	CHIEF SGOD	DIVISION OFFICE
5	RAQUEL F. ESGUERRA	ACCOUNTANT III	DIVISION OFFICE
6	RAGAAM V. DELA CRUZ	BUDGET OFFICER III	DIVISION OFFICE
7	GAVINO S. FRANCISCO	CASHIER III	DIVISION OFFICE
8	MICHAEL P. GLORIAL	ADMINISTRATIVE OFFICER IV-SUPPLY	DIVISION OFFICE
9	ENGR. MADIEL D. VERZOLA	ENGINEER III	DIVISION OFFICE
10	MYRA B. VILLAREAL	PLANNING OFFICER III	DIVISION OFFICE
11	ISABEL M. GONZALES	SENIOR EDUCATION PROGRAM SPECIALIST	DIVISION OFFICE
12	SARRAH L. AGUMBAY	ADMINISTRATIVE ASSISTANT III	DIVISION OFFICE
13	ANALYN B. JAPAY	ADMINISTRATIVE ASSISTANT III	DIVISION OFFICE
14	MARK ANDREI DL. FACTURAN	ADMINISTRATIVE ASSISTANT III	DIVISION OFFICE
15	MARGIE R. MARTINEZ	ADMINISTRATIVE ASSISTANT III	DIVISION OFFICE
16	PRINCESS F. SANTIAGO	ADMINISTRATIVE ASSISTANT I (BUDGET)	DIVISION OFFICE
17	EUNICE MAE L. BABAGAY	CLERK (ACCOUNTING)	DIVISION OFFICE
18	JED DAVID S. DELA CRUZ	NURSE II	DIVISION OFFICE
NON-IMPLEMENTING UNITS			
19	CHARITO L. DIMAGUILA	ADMINISTRATIVE ASSISTANT III	DISTRICT I-A/ I-C
20	ANN KRISTINE B. GARCIA	ADMINISTRATIVE ASSISTANT III	DISTRICT I-B/ I-D
21	MARRA JEANNE B. COPIA	ADMINISTRATIVE ASSISTANT III	DISTRICT II-A/ II-C





22	MARIA CECIL B. BUENAVENTURA	ADMINISTRATIVE ASSISTANT III	DISTRICT II-B
23	VICTORIA B. TUAZON	ADMINISTRATIVE ASSISTANT III	DISTRICT II-D
24	RAQUEL M. DEPOSITARIO	ADMINISTRATIVE ASSISTANT III	DISTRICT II-E
25	RANDY F. PAGADUAN	ADMINISTRATIVE ASSISTANT III	DISTRICT II-F

ELEMENTARY SCHOOL		
	SCHOOL	SCHOOL HEAD
26	STA. CRUZ ES	JOYANY ST. GUTIERREZ
27	BAGONG NAYON I ES	DR. FLORA D. CAHAPAY
28	BAGONG NAYON II ES	DR. FELY V. AMINOSO
29	BAGONG NAYON IV ES	ERWIN P. ACORDA
30	ANTIPOLO CITY SPED CENTER	MYLA F. TUPAS
31	DELA PAZ ES	EVANGELINE R. QUIBUYEN
32	MUNTINDILAW ES	LUNINGNING C. TAPALES
33	SAN ISIDRO ES	TITO A. CABACABA
34	MAMBUGAN I ES	WILMA R. DOCTOR
35	MAMBUGAN II ES	NENITA G. ACORDA
36	MAYAMOT ES	DR. ROMEO G. RODRIGUEZ JR.
37	JUAN SUMULONG ES	DR. FERDINAND B. MILLAN
38	DALIG ES	JEAN L. DANGA
39	KAILA ES	DR. PAZ T. CASAGAN
40	KNIGHTS OF COLUMBUS ES	TERESA O. AMIDO
41	LORES ES	MARY JANE G. HALILI
42	NAZARENE VILLE ES	MARTIN L. RUMBAOA
43	ISAIAS S. TAPALES ES	DR. MERVIN C. TORTOZA





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44	JESUS S. CABARRUS ES	FORTUNATO C. QUIBUYEN II
45	PANTAY ES	CHERRY ANN P. ABADILLA
46	SAN ANTONIO VILLAGE ES	CAROLINA A. TAPAR
47	TEOFILA Z. ROVERO MES	CELSO R. BAGUNU
48	CUPANG ES	DR. JOCELYN S. MONTES
49	CUPANG ES ANNEX	TEODY E. BAUTISTA
50	PEÑAFRANCIA ES	DR. MARILYN B. RODRIGUEZ
51	PEÑAFRANCIA ES ANNEX	EVANGELINE C. PANAHON
52	TAGUETE ES	DR. CATALINA M. BONAYON
53	BINAYOYO ES	LOLITA C. SAN JUAN
54	CABADING ES	MARGIE S. NAMORA
55	INUMAN ES	ANA MARIA G. RIVAS
56	OLD BOSO-BOSO ES	PATRICK ALFRED C. OLAÑO
57	PEACE VILLAGE ES	MARY GRACE F. SANTIAGO
58	SAN LUIS ES	DR. MERCEDITA E. FORTUNADO
59	SAPINIT ES	MARGIE R. LAGARDE
60	TANZA ES	ERWENA J. CORVERA
61	APIA ES	REYNALDO P. LOZANO, JR.
62	CALAWIS ES	RACOB T. HINALOC
63	CANUMAY ES	RODIEN DUNHILL C. ARNAIZ
64	KAYSAKAT ES	DR. MARICEL R. TORTOZA
65	LIBIS ES	MARIA MICHELLE L. AREVALO
66	PAGLITAW ES	REYNALDO P. LOZANO, JR.





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67	RIZZA ES	CERES JOY C. CABRERA
68	SAN JOSEPH ES	MARCEL SJ. ALEJANDRO
69	SAN YSIRO ES	MARK B. GABION
70	SUMILANG ES	AMADO B. CABUS
71	UPPER KILINGAN ES	JENEATH G. BARTOLATA

SECONDARY SCHOOL HEAD (SHS)			
	SCHOOL	SCHOOL HEAD	PARTICIPANTS
72-73	ANTIPOLO SENIOR HIGH SCHOOL	ROSA TAYAMORA	ADMINISTRATIVE OFFICER II OR LIAISON OFFICER

