MEMORANDUM

TO : OIC-Office of the Asst. Schools Division Superintendent
    Chiefs, CID and SGOD
    Division PRAISE Committee
    Elementary and Secondary School Heads
    All Other Concerned

FROM : DR. ROMMEL O. BAUTISTA, CESO V
       Schools Division Superintendent

SUBJECT : RECONSTITUTING THE COMPOSITION OF THE REGIONAL
          PRAISE COMMITTEE

DATE : April 15, 2019

With reference to Regional Memorandum No. 239 s. 2019 re: Reconstituting the Composition of the Regional PRAISE Committee and in compliance with DepEd Order No. 78, s. 2009, re: Strengthening the Program on Awards and Incentives for Service Excellence (PRAISE) of the Department of Education and Implementing the CSC Memorandum Circular No. 1, s. 2001 on the Program of Awards and Incentives for Service Excellence (PRAISE), the Regional PRAISE Committee is hereby reconstituted to be composed of the following:

Chairperson: CARLITO D. ROCafort
             OIC-Assistant Regional Director

Co-Chairperson: MARITES L. GLORIA
                Chief, Finance Division

Members:

JISELA N. ULPINA
OIC-Chief, HRDD

MARIA SUSANA B. OLIVEROS
AO V, Personnel Section

VIERNALYN M. NAMA
OIC-Chief-HRDD
Representative, 2nd Level Position

MELIZA G. LIPORADA
ADAS III, Office of the Assistant Regional Director
Representative, 1st Level Position
Secretariat: Office of the Regional Director  
Office of the Assistant Regional Director  
Human Resource Development Division  
Finance Division

The reconstituted Regional PRAISE Committee shall be responsible for the development, administration, monitoring and evaluation of the awards and incentive of DepEd Region IV-A CALABARZON including the Regional Office Proper.

Other task performed by the Committee is indicated on attached memorandum.

For the information of the field.
TO : REGIONAL OFFICE OFFICIALS AND EMPLOYEES
     ALL SCHOOLS DIVISION SUPERINTENDENTS

FROM : DIOSDADO M. SAN ANTONIO
       Director IV

SUBJECT : RECONSTITUTING THE COMPOSITION OF THE REGIONAL
          PRAISE COMMITTEE

DATE : April 11, 2019

1. In compliance with DepED Order No. 78, s. 2009, re: Strengthening the Program on Awards and Incentives for Service Excellence (PRAISE) of the Department of Education and implementing the CSC Memorandum Circular No. 1, s. 2001 on the Program on Awards and Incentives for Service Excellence (PRAISE), the Regional PRAISE Committee is hereby reconstituted to be composed of the following:

   Chairperson: CARLITO D. ROCAFORT
                OIC-Assistant Regional Director

   Co-Chairperson: MARITES L. GLORIA
                    Chief, Finance Division

   Members:
            JISELA N. ULPINA
            OIC-Chief, HRDD

            MARIA SUSANA B. OLIVEROS
            AO V, Personnel Section

            VIERNALYN M. NAMA
            OIC CHIEF- HRDD
            Representative, 2nd Level Position

            MELIZA G. LIPORADA
            ADAS III, Office of the Assistant Regional Director
            Representative, 1st Level Position

   Secretariat:
                Office of the Regional Director
                Office of the Assistant Regional Director
                Human Resource Development Division
                Finance Division
2. The reconstituted Regional PRAISE Committee shall be responsible for the development, administration, monitoring and evaluation of the awards and incentive of DepEd Region IV-CALABARZON including the Regional Office Proper. As such, the committee shall meet periodically to perform the following tasks:
   a. establish a system of incentives and awards to recognize and motivate employees for their performance and conduct;
   b. formulate, adopt and amend internal rules, policies and procedures to govern the conduct of its activities which shall include the guidelines in evaluating the nominees and the mechanism for recognizing the awardees;
   c. determine the forms of awards and incentives to be granted;
   d. monitor implementation of approved suggestions and ideas through feedback and reports;
   e. prepare plans, identify resources and propose budget for the system on an annual basis;
   f. develop, produce, distribute a system policy manual and orient the employees on the same;
   g. document best practices, innovative ideas and success stories which will serve as promotional materials to sustain interest and enthusiasm;
   h. submit annual report on the awards and incentives system to the CSC on or before the thirtieth day of January;
   i. monitor and evaluate the System’s implementation every year and make essential improvements to ensure its sustainability to the agency; and
   j. address issues relative to awards and incentives within fifteen (15) days from the date of submission.

3. To implement the System effectively, the PRAISE Committee members are expected to possess positive attitude; be capable of implementing submitted ideas; be open-minded and decisive; must have high tolerance for stress or pressure; and actively participate in all committee meetings.

4. Immediate and wide dissemination of this memorandum is earnestly desired.