MEMORANDUM

TO : OIC - Assistant Schools Division Superintendent
     OIC Chief - Curriculum Implementation Division
     Chief - School Governance and Operations Division
     Public Elementary and Secondary School Heads
     All Others Concerned

FROM : DR. ROMMEL C. BAUTISTA, CESO V
       City Schools Division Superintendent

SUBJECT : SUBMISSION OF PROPOSALS FOR ANNUAL INVESTMENT PROGRAM (AIP) OF CITY GOVERNMENT UNDER SPECIAL EDUCATION FUND (SEF) AND GENERAL FUND (GF) IN SUPPORT TO EDUCATION

DATE : May 21, 2019

In preparation for the crafting of the Annual Investment Program (AIP) for Calendar Year (CY) 2020 by the City Government of Antipolo, all concerned OSDS, CID and SGOD officials, and public elementary and secondary school heads are hereby directed to submit your respective budget proposals to Programs, Projects, and Activities (PPAs) for funding under the Special Education Fund (SEF) and/or the City’s General Fund (GF) using the template below:

<table>
<thead>
<tr>
<th>PPA</th>
<th>Schedule of Implementation</th>
<th>Expected Output¹</th>
<th>Object of Expenditure²</th>
<th>Quantity</th>
<th>Amount³</th>
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¹ Quantified output or performance indicator. Ex: 10 schools provided support, 100 items procured, 1000 learners benefitted

² Indicate specifications of supplies/materials/equipment/services for procurement

³ Estimate cost – to be verified with SDO Supply Section and City Procurement Office

"EDUKASYONG TAPAT AT SAPAT PARA SA LAHAT"

New Bldg - Sports Educational Hub, Sen. L. Sumulong Memorial Circle, Brgy. San Isidro, Antipolo City
Old Bldg. - C. Lawis Extension, Barangay San Isidro, Antipolo City

EDUKASYONG TAPAT AT SAPAT PARA SA LAHAT
Proposals under SEF shall be guided by DepEd Order No. 10, s. 2017, Revised Guidelines on the Use of Special Education Funds, such that allowable items chargeable against SEF shall be the net of the budgetary provision for the same or related item(s) in the budget for DepED subject to prevailing policies and guidelines of the Department:

- Operation and maintenance of public schools
- Construction and repair of school buildings
- Facilities and equipment
- Educational research
- Purchase of books and periodicals
- Sports development

On the other hand, proposals under the City's GF in Support to Education shall be reviewed and evaluated by the City Budget Office under existing rules and regulations.

The report shall be submitted not later than May 31, 2019, Attention: Planning and Research Section. All proposals shall be reviewed, evaluated, and prioritized by the Division Planning Team in coordination with the City Planning and Development Office (CPDO) and the City Budget Office.

For your information and guidance.