MEMORANDUM

TO : OIC-Office of the Asst. Schools Division Superintendent
     Chiefs, CID and SGOD
     Unit and Section Heads
     Public and Private Elementary and Secondary School Heads
     District and School DRRM Coordinators
     All Other Concerned

FROM : DR. ROMMEL C. BAUTISTA, CESO V
       Schools Division Superintendent

SUBJECT : 2ND QUARTER SCHOOL DRRM MEETING

DATE : June 10, 2019

There will be a meeting of all Public School Disaster Risk Reduction and Management Coordinators on Tuesday, June 25, 2019 at the Bagong Nayon II Elementary Conference Room from 2:00 to 5:00 PM.

Agenda:
1. Radar Reporting
2. Submission of Reports
3. DRRM Advocacy programs
4. DRRM Designation
5. NDRM Month Celebration
6. DRRM Olympics
7. Other matters

It is also requested that all School DRRM Coordinators shall come fifteen (15) minutes before the start of meeting proper. Bring 50.00 for provision for snack.

Attendance of all concerned is expected.